

## **HIRING: Teacher Specialists (Malden, MA) \$20 - \$25 /hr**

AVAILABLE IMMEDIATELY | PART-TIME AFTERNOONS

YWCA Malden runs a high-quality state licensed after school program. We are a dedicated staff committed to creating safe and exciting learning experiences through programming and activities. Teacher Specialists should be passionate about the needs of the students, able to communicate well with parents and co-teachers, have high energy, and a welcoming personality.

Teacher Specialists are given the freedom to develop their own classroom activities based on their talent and skill-set while considering student needs, state guidelines, and program expectations. Past activities and trips have included homework help, cooking, coding, acting, maker-space, arts and crafts, gardening and more.

If you have a passion for working with students in elementary school are looking to develop students - we want you on our team! If you are imaginative, resourceful, and energetic - we want you on our team! We are looking to hire immediately.

### **Position Description:**

- Promote respect, honesty, responsibility, caring, joy, and excellence among all students and staff
- Support the goals and objectives of the after-school programs
- Be responsible for the welfare of each individual in their care
- Inform supervisor of any student, staff, or parent concerns
- Prepare relevant, developmentally appropriate lesson plans for each after-school class
- Lead and engagement all students in academically-enriching after school activities
- Develop and submit lesson plans on a weekly basis and make available to directors upon request
- Supervise students during activities and “public” time; while keeping accurate daily attendance records
- Some other duties may be reassigned and other duties may be assigned as required by the site coordinator

### **Responsibilities:**

- Prepare activities each day that will engage, challenge, and electrify students
- Arrive to work on time, committed to assigned shift, and work all required days
- Support program requirements with the preparation of snacks, maintenance of the space, and other logistical duties as needed
- Prioritize keeping students safe and accounted for throughout their time in our program on-site and field trips
- Bring your best self to work every day and be prepared to inspire students, contribute to the team, take the initiative, be creative, and be a positive role model

### **Qualifications:**

- MUST be available 3:30pm – 6:00pm for at least two afternoons per/week (Monday – Thursday)
- Experience working with students in a recreational and/or educational setting
- Creating and implementing lesson plans from high energy games to academic activities
- Committed and a strong sense of awareness for students diverse needs and emotions
- Creative problem-solver with the ability to create a fun learning environment
- Familiar with assessing and evaluating students learning outcomes and performance
- Completed 2 or 4 years of college level classes
- Credentialed and/or Licensed, a plus
- CPR and First Aid certified preferred

Employment is dependent on completing a CORI background and fingerprint check. **Interested candidates should reply to this post with a resume and 2 references directed to Elisha**

Thomas at [ethomas@ywcamalden.org](mailto:ethomas@ywcamalden.org). No phone calls, please.